

JOINING OUR PROGRAMME - A STEP BY STEP GUIDE



Register with us

You must be aged 18+, unemployed and live in the Coast to Capital or North East region.

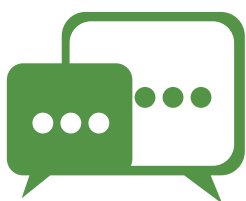
You can register with us via an appointment with a National Careers Service Adviser on 0800 100 900, through your local Job Centre Plus or by contacting us directly through our contact form on the page. We will be in touch with you as soon as possible.



One to one appointments

Your first appointment

Your first appointment with your designated Employment Coach will be a registration appointment. We'll talk you through the processes of the project and ensure you feel comfortable with what we'll be working on together.



Finding out your goals

We listen to you

During your next appointment we start to get to know you better by using coaching methods to find out where you are on your back to work journey. Together we will formulate goals and an action plan to help get you where you want to be.



Working together

Time for action

We will meet regularly to work our way through your action plan. These appointments can take the form of CV reviews, application form and cover letter work, training and apprenticeship possibilities, interview skills and more. We also have group workshops you can attend.



Work or training ready

Review your progress

We can work with you for up to four months, reviewing your goals and working through your action plan. Once you have secured a job, are job ready or have moved onto a training course, we will move you off the Making a Difference programme.