

## NPQ Definitions

Please see below a summary of definitions that are regularly used throughout the programme material, that define an individual's status throughout the application journey and their time on the programme.

### Application and onboarding

A **registrant** is an individual that has registered via the DfE registration portal but has not yet submitted an application form to Education Development Trust. You can see registrants that have indicatively selected you as their preferred Delivery Partner via the grid labelled 'registrations' on the DP Portal.

An **applicant** is an individual that has both registered via the DfE registration portal and has subsequently submitted an application form to Education Development Trust. An successful applicant may have started their course but will not become a participant until an Output 1 starter declaration has been made (confirming that they have sufficiently engaged to be considered as having started their NPQ course). You can see applicants via the grid labelled 'applications' on the DP Portal.

A **participant** is an individual that has successfully applied and has accepted an offer to join an NPQ course and has had an Output 1 starter declaration made (confirming that they have sufficiently engaged to be considered as having started their NPQ course).

### Withdrawals and deferrals

**Participant withdrawal:** when a participant wishes to withdraw for any reason and does not wish to defer, their record will be updated on our CRM and the participant will remain visible to you on the DP Portal, in 'withdrawn' status.

**Participant deferral:** when a participant wishes to defer for any reason, their record will be updated on our CRM and the participant will remain visible to you on the DP Portal, in 'deferred' status.

**Applicant withdrawal:** as the applicant will not be progressing with their application and does not wish to defer their application to a later cohort, the application will be closed and therefore will no longer be visible to you on the DP Portal.

**Applicant deferral:** as the applicant has opted to defer their application to a later cohort, their application will no longer be visible to you on the DP Portal until recruitment for the future cohort has commenced – at this time the application will be made available to you for assessment.