

Applicant & participant withdrawals and deferrals

Please see below a summary of the visibility of applicant and participant withdrawals and deferrals on the DP Portal. In all cases, when an applicant or participant contacts us directly to request to withdraw or defer, the programme delivery team at EdDevTrust will inform you via email. Firstly, please refer to the definitions below:

An **applicant** is a candidate that has accepted an offer to join an NPQ course but has not yet started (and therefore no Output 1 declaration has been made).

A **participant** is a candidate that has accepted an offer to join and has started an NPQ course (and therefore an Output 1 declaration has been made).

Participant withdrawal: when a participant wishes to withdraw for any reason and does not wish to defer, their record will be updated on our CRM and the participant will remain visible to you on the DP Portal, in 'withdrawn' status.

Participant deferral: when a participant wishes to defer for any reason, their record will be updated on our CRM and the participant will remain visible to you on the DP Portal, in 'deferred' status.

Applicant withdrawal: as the applicant will not be progressing with their application and does not wish to defer their application to a later cohort, the application will be closed and therefore will no longer be visible to you on the DP Portal.

Applicant deferral: as the applicant has opted to defer their application to a later cohort, their application will no longer be visible to you on the DP Portal until recruitment for the future cohort has commenced – at this time the application will be made available to you for assessment.